

**AUSTIN TOWNSHIP  
14132 Pierce Road  
Stanwood MI 49346  
(231) 823-9704 x3**

**HALL RENTAL AGREEMENT**

Name \_\_\_\_\_ Date Required \_\_\_\_\_

Type of Event \_\_\_\_\_

**EFFECTIVE APRIL 1, 2022, Hall rental is \$100.00. Extra will be charged if there is damage, trash left behind, or excessive cleaning required after your event.**

**RULES FOR RENTERS**

1. NO ALCOHOLIC BEVERAGES ALLOWED
2. **DO NOT ATTACH ANYTHING TO THE WALLS. USE CORK BOARDS AND STRIPS**
3. **NEW** - NO EVENTS SHALL INCLUDE BUSINESS WHERE THERE IS EXCHANGING OF FUNDS, MONEY, CASH, OR GOODS, i.e. GAMBLING, YARD SALES, CRAFT SHOWS, ANY OTHER TYPE OF SALES, ETC.
4. PUT AWAY ALL TABLES AND CHAIRS YOU GET OUT AFTER WASHING THEM DOWN
5. WASH AND PUT AWAY ALL DISHES YOU USE
6. EMPTY AND UNPLUG COFFEE POT
7. SWEEP THE FLOORS WHEN YOU ARE FINISHED
8. TURN OFF ALL LIGHTS
9. BE SURE TO LOCK ALL DOORS AND WINDOWS WHEN YOU LEAVE
10. TAKE YOUR TRASH WITH YOU
11. RETURN KEY PROMPTLY AFTER USING HALL TO KENN VREDENBURG (231) 250-7341 (CALL OR TEXT)

\_\_\_\_\_  
Signature of Renter or Responsible Party  
*I will hold Austin Township harmless should any incident occur personally or to any attendee during my rental of the Austin Township Hall.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

Accepted by \_\_\_\_\_

\_\_\_\_\_  
Date

Payment Received \$ \_\_\_\_\_  
Amount

\_\_\_\_\_  
Date