

AUSTIN TOWNSHIP
14132 Pierce Road
Stanwood MI 49346
(231) 823-9704

HALL RENTAL AGREEMENT

Name _____

Date Required _____

Type of Event _____

Hall rental is \$50.00 along with a \$50.00 refundable deposit payable at time of reservation. Your \$50.00 refundable deposit will be refunded to you if there is no damage, no trash left behind, or excessive cleaning required after your event.

RULES FOR RENTERS

1. NO ALCOHOLIC BEVERAGES ALLOWED
2. PLEASE DO NOT ATTACH ANYTHING TO THE WALLS. PLEASE USE CORK BOARD AND STRIPS
3. NO YARD SALES
4. PUT ANY TABLES AND CHAIRS YOU GET OUT AWAY AFTER WASHING THEM DOWN
5. WASH AND PUT AWAY DISHES YOU USE
6. EMPTY AND UNPLUG COFFEE POT
7. SWEEP THE FLOORS WHEN YOU ARE FINISHED
8. TURN OFF ALL LIGHTS
9. BE SURE TO LOCK ALL DOORS AND WINDOWS WHEN YOU LEAVE
10. TAKE YOUR TRASH WITH YOU
11. RETURN KEY PROMPTLY AFTER USING HALL TO KENN VREDENBURG
(231) 250-7341 (CALL OR TEXT)

Signature of Renter or Responsible Party

Date

Address

Phone Number

Payment Received \$ _____
Amount

Date

Accepted by _____

Date

Refundable Deposit Returned _____
Date

Check #