The Austin Township Board Meeting was called to order by Supervisor Kenneth Vredenburg at the Township Hall at 14132 Pierce Road, Stanwood, MI, 49346 on October 9, 2018 at 7:41 p.m.

Present were: Kenneth Vredenburg, Elizabeth G Carr, Carolyn Towsley, John Brockway, and Sandra Mayo. There was one guest present.

Public Comment: Tom O'Neil, County Commissioner-The Mortician that was going to run the morgue has backed out. The County is considering operating the morgue on a part-time basis, three days per week. We have one person interested. He would not start until after the first of the year.

Minutes: Moved by Sandra Mayo, supported by Carolyn Towsley to accept the minutes as presented. Motion carried.

Financial Report: The Township, Cemetery, and Tax Fund all balanced. The Township received the reimbursement check for the election expenses from the Morley Stanwood school election. There were also several hall rentals and a land division. Tax money was received and distributed. Accepted subject to audit.

Payment of the Bills: Moved by John Brockway, supported by Sandra Mayo to pay the Township check #'s 9372-9392 and Cemetery check # 1621. Motion carried.

Unfinished Business:

1. Fire Dept and First Resp Report:

Mecosta Austin FD: The Dissolution Contract with Mecosta Township is signed. The Quit Claim Deed has been signed. Moved by Carolyn Towsley, supported by Sandra Mayo to create Resolution 2018-03 to give the Supervisor authority to sign deeds, titles, liquidation of assets as concerning the Mecosta Austin Fire Department and First Responders.

John Brockway-yes	Sandra Mayo-yes
Carolyn Towsley-yes	Elizabeth G Carr-yes
Kenneth Vredenburg-yes	
Motion carried.	
Morton FD: There have been three	e incidents: vehicle, gas leak, and trash fire. The cost will be

Morton FD: There have been three incidents: vehicle, gas leak, and trash fire. The cost wi approximately \$2,500.00. The next report will be a quarterly report.

- 2. Assessor and Supervisor Report: The zoning on Routley's was approved. The Cemetery Meeting will be on October 18th. The meeting will be moved to Mecosta Township at 7 pm. There is a meeting at the Fire Hall that night. Morley Stanwood is wondering if there are any other cemeteries that the freshman and sophomore class could rake. We will mention Olin Cemetery, but it is not ideal since it is so far off the road.
- 3. FOIA: Moved by Sandra Mayo, supported by Carolyn Towsley to create Resolution 2018-04 to update the FOIA Policy to charge for the per hourly wage up to the lowest paid employee up to the level allowed by the State of Michigan.

Sandra Mayo-yes	John Brockway-yes
Carolyn Towsley-yea	Elizabeth G Carr-yes
Kenneth Vredenburg-yes	
Motion carried.	

4. Treasurer's Report: The Metro Act portal to receive our Metro Act payments is supposed to be working now. 83% of tax payers have paid 92% of the tax dollars. We have a second Land Bank foreclosure sale going through at Canadian Lakes. There will be a stricter policy on late payments for during tax collection.

- 5. Clerk's Report: I have sent out about 87 Absent Voter Applications. It looks like it will be a very active election season. On Thursday QuickBooks crashed and would not open. After several hours working on both the laptop and the desktop and time on the phone talking to QuickBooks, I was able to do updates on the desktop that allowed QuickBooks to open. The problem appears to be with the desktop. I thought the computer would make it until after the November election. I have left the computer on and the program open since this has happened. Moved by Kenn Vredenburg, supported by Sandra Mayo to approve up to \$2,000.00 for the Clerk to replace her desktop and office computer programs. Motion carried. The Clerk will also investigate Cloud Storage Services so that the Township could have an offsite location where our programs and data could be stored.
- 6. Roads: The gravel has been placed on 7 Mile Road.
- Deputy Treasurer: Moved by Carolyn Towsley, supported by Kenneth Vredenburg to accept Amber Schneider as Deputy Treasurer per a background check. Motion carried. Moved by Carolyn Towsley, supported by John Brockway to require all future employees to have a background check. Motion failed. Moved by Carolyn Towsley, supported by Sandy Mayo to cover the cost of a background check

on the Deputy Treasurer. Motion carried.
8. Budget: Moved by Carolyn Towlsey, supported by Kenneth Vredenburg to take \$15,000.00 from 900-336 Capitol Outlay-Fire and move it to 336-810 Contract Services-Fire, and to take \$15,000.00 from 440-446 Highways, Streets, and Bridges and move it to 210-801 Professional Services.

John Brockway-yes Carolyn Towsley-yes Kenneth Vredenburg-yes Motion carried.

Sandra Mayo-yes Elizabeth G Carr-yes

9. Road Projects: 2018-2019 possible road projects: 8 Mile Road, 12 Mile Road, and gravel projects

Adjourned 9:28 p.m.

Elizabeth G Carr

Austin Township Clerk