

Austin Township Board Meeting

June 13, 2017

The Austin Township Board Meeting was called to order by Supervisor Kenneth Vredenburg at the Township Hall at 14132 Pierce Rd., Stanwood, MI 49346 on June 13, 2017 at 7:32 PM.

Present were: Kenneth Vredenburg, Carolyn Towsley, John Brockway, and Sandra Mayo. Missing was Clerk, Elizabeth Carr. There was one guest present.

Public Comment: Tom O'Neill- County Commissioner discussed with board that the Road Commission is running behind on road brining and won't get to us until July.

Minutes: Moved by Sandra Mayo, supported by John Brockway to accept the minutes with the correction under New Business #1 that the board approved \$5000 for additional gravel on 8 Mile Rd. Motion carried.

Financial Report: General Fund is in agreement with Treasurer with the exception of an A/R Tax account glitch that was not properly credited, clerk is working on that.

The treasurer's report was approved, subject to audit. The treasurer reported we received our first Revenue Sharing check from the State for this year. The cemetery funds balance. Bills were presented and moved by Carolyn Towsley, supported by John Brockway to pay the bills. Approved.

There were 18 tax foreclosures in Austin Township this year that will be up for bid in August.

The Fire Department and First Responder reports from Mecosta Township were reviewed as well as the minutes from the Austin/Mecosta Twp. Fire board.

Clerk's report was given by Kenneth Vredenburg in the clerk's absence. We received a copy of the Principals of Governance Pledge from MTA. Moved by Kenneth Vredenburg, supported by Carolyn Towsley to accept this pledge. The pledge was signed by the board members and will be kept on file by the clerk. Michigan Municipal League was here to do an audit on the township. They recommended we install a smoke detector in the kitchen area and to check the roof based on evidence of leakage on some ceiling tiles. After discussion it was decided that a smoke detector was not needed in the very small kitchen area as most of the time the building is empty and when not evidence of a fire would be noticed immediately. We'll check the roof. DNR notified us that a culvert is being replaced at 155th & 6 Mile Rd. We continue to receive notices from the IRS about a missed payment from last December. Payment has been made and Clerk has been trying get the IRS to correct this.

Voting Machines: Moved by Kenneth Vredenburg, supported by Carolyn Towsley that we pass Resolution 2017-03 to allow Elizabeth Carr, township clerk to apply for a grant to cover the

cost of the new voting machines mandated by the State of Michigan.

Carolyn Towsley	Yes
John Brockway	Yes
Kenneth Vredenburg	Yes
Sandra Mayo	Yes

Motion carried.

The Supervisor mentioned he received information about the upcoming Audit of Minimum Assessing Requirements (AMAR).

John Brockway reported he is waiting for parts needed to accomplish the cleaning of Olin Cemetery.

Carolyn Towsley reported we have received the Elavon terminal to process credit/debit payments electronically and that she has completed the training and the machine works fine. She also completed the required survey and we are in compliance with their terms.

Kenneth Vredenburg moved, John Brockway supported that we accept the Elavon Information Security Policy for using the credit/debit terminal. The treasurer and assistant treasurer have read this policy and it will be kept on file by the clerk. Motion carried.

Carolyn Towsley moved, supported by John Brockway, that we again this year contribute \$350.00 to the Mecosta/Osceola Lake Conservation district's hazardous waste fund. Motion carried.

There being no further business the meeting was adjourned at 8:35 PM

Submitted by,

Sandra Mayo, trustee